



Pre-Application Checklist for BHSD Supervisory Certification Application,
Online: [Access Online Application](#) January 2023

Currently Accepted Provider Types: Behavioral Health Agency (432), Opioid Treatment Program (343), Adult Accredited Residential Treatment Centers (216) & Non-FQHC School-Based Health Centers (321)

When to Submit the Application:

- ✓ Currently Accepted Provider Types who have never applied for Supervisory Certification, providing a maintenance of certification in response to a BHSD Clinical Services/Provider Support Team request.
- ✓ Currently Accepted Provider Types who have a change of address to report
- ✓ Currently Accepted who have changed their policies and procedures.
- ✓ Currently Accepted Provider Types who are opening a new location (requires separate Attestation)

Supporting Documentation to Gather:

These may be requested at any time by BHSD, which may conduct site visits that are intended to provide education, support, and feedback for the agency.

In order for the Supervisory Certification Attestation to be complete, please ensure the following:

- ✓ Supervisory Certification policies and procedures are in place for the agency.
- ✓ Supervisory Certification Attestation is signed by the Executive Director or Chief Executive Officer
- ✓ BHA 432, 343, 216, 321 status from Medicaid stating that the agency is certified as one of these provider types, link found here: [Provider Search \(conduent.com\)](#)



Attestation:

Attestation confers that the agency is following the BHSD Clinical Supervisory Certification policies and procedures. This attestation further certifies that the responses in this certification application, are accurate, complete, and current as of this date. Attestation confers that the agency providers have read and understand the BIL4NILs Clinical Supervision Policy, state regulations and statutes relative to rendering and seeking reimbursement for services through the Human Services Department and Behavioral Health Services Division of the State of New Mexico. Attestation certifies that all board approved clinical supervisors have been trained to provide appropriate clinical supervision, and have read and understand the agency's Policies and Procedures. Attestation certifies that all providers practicing in the agency comply with the applicable state board licensing regulations according to their licensure.

Contacts:

Attestation-Application:
Bilfornil@nmrecovery.org

Technical Support:
hello@lokacreative.com